

Application for Employment (page 2 of 2)

EXPERIENCE	
Employer:	Title:
Address:	Phone:
Type of Business:	Supervisor
Start Date:	End date:
Starting Salary:	Ending Salary
Number of employees you supervised:	If your Name was different
Reason for Leaving:	
Duties:	
Use this space for any additional information you think would help us evaluate your employment application including training, seminars, workshops, special achievements, or specialized skills.	
List office equipment with which you are familiar:	
List any licenses/certificates that you hold which are required for the position:	

REFERENCES Please list three references who are not related to you.	
Name	Address
Phone	Relationship
Name	Address
Phone	Relationship
Name	Address
Phone	Relationship

MISCELLANEOUS	
What shift are you willing to work? (Circle one or more) DAY (UAP 6:00am - 4:30pm or Cook 7:00am - 3:00pm) EVENING (UAP & Cook 3:00pm - 11:00pm) NIGHT (UAP & Cook 11:00pm - 7:00am) OTHER	Which employment status are you seeking? (Circle one or more) Full Time - 40 hours week / 80hours 2 weeks Part Time - 16 hours per week On Call OTHER

Are you legally eligible to work in the US? (circle one)	YES	NO
Have you ever been convicted of a law violation's), including moving traffic violations, but excluding offenses committed before your eighteenth birthday? YES NO If yes, list below and explain:		

When are you able to start work? (please give date)	
How did you hear about this opportunity:	
CERTIFICATION - I hereby certify that all of the information I have provided is true and complete. I agree and understand that any falsification of information herein, regardless of time of discovery, may cause forfeiture on my part to any employment with the company. I understand that employment is for no definite period and may be terminated at any time by the employer I understand that all information on this employment application is subject to verification. I consent to reference of former employers and educational institutions listed being contracted regarding this employment application. I also agree as part of my being hire here that I will submit to a drug test and a full background check.	
Applicant's signature:	Date:

Application for Employment * Heritage Senior Living

This application will be held on file for one year.

Name:	Position Applying for:	UAP	COOK	OTHER
SS#	Business Phone:			
Address:				
City/State/Zip:	May we phone you at work? (circle one)	YES	NO	
Home Phone				

Education (circle your answer)													
What was the highest grade completed?	1	2	3	4	5	6	7	8	9	10	11	12	
How many years of post high school education have you completed?	1	2	3	4	5	6	7						

Name of school	Degree	Major	Minor	Dates Attended
1)				
2)				
3)				

If you expect to complete an educational program in the near future, please indicate what type of degree or program and expected completion date.

EXPERIENCE (Use additional paper if necessary. Start with most recent employer)

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Past Employers will be called for references - phone numbers must be listed for them.

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